**First2 Network**

**2020 Summer Research Immersion Toolkit: Virtual Toolkit**

This toolkit was designed in partnership with our student leaders. You can find resources for creating and hosting a successful internship below.

1. Mentor Training Agenda: This toolkit was created through an interactive mentor training.
	1. [Topics of Interest Pre-survey](https://docs.google.com/forms/d/1wnebB_hMOh8CO_Xmolfy7ouxko9NMHuo6AfOgLHpATQ/edit)
	2. [Agenda](https://docs.google.com/document/d/166yTTVKw9RvnH_a500ee4blmJHqmRdSZlBQ3Bd96nAs/edit)
	3. [Feedback day 1](https://docs.google.com/spreadsheets/d/1JGN3pMnLu2-Oqxfs3y7CgptuQ8RqY1NcOTMrsdWdYtQ/edit#gid=639212238) and 2
2. [Early STEM Research Immersions](https://drive.google.com/file/d/1mk_AxytO4hOFL3qw4rJTX7NfkaIari3h/view): Why are they important?
* Overview: Why we offer STEM research experiences much sooner than most programs. What we know from our research about First Gen STEM student persistence.
* Additional Resources: [Article](https://drive.google.com/drive/folders/13rnw8F4cCN1UMaHcCcgKCXB0tXKG8D3v)
1. [Going Virtual 2020](https://docs.google.com/document/d/1LaWwdxo4UeGSTTIyg3HP_QzWaKC8duM2-CPpdU32hP4/edit)
* Overview: This is a collection of student thoughts about what we should be paying attention to as we design virtual programs. The following questions were unpacked: What will be differences about being virtual and being in person? What will be differences about being virtual and being in person? What will be differences about being virtual and being in person?
* Additional Resources:
1. [First2 Network Orientation](https://drive.google.com/file/d/1lLR-kM3ZBmIjRyIYup-tAJaQVtx6lq9O/view?usp=sharing)
* Overview: This powerpoint provides a comprehensive overview of the First2 network goals, methods, partners, and successes to date. This powerpoint can be used for member orientations or public presentations. You are welcome to modify this powerpoint for your use.
* Additional Resources: [www.first2network.org](http://www.first2network.org)
1. [Roles, Responsibilities, Accountability](https://docs.google.com/document/d/1pl34qSZTVHBTNJFDPd-saW8LKwmp2arPgKPQeDbiaiA/edit)
* *EDITORS: John Lucas, Brittany Graham, Jordan Means, Isabella Hurley, Tyler Kibler*
* Overview: Here is a template that you can use to clarify roles, responsibilities, and accountability for your First2 summer research immersion site.
1. [Effective Online Meetings](https://docs.google.com/document/d/177oBfpyKOO5ETp9TuVpchw41_NraBHlnelrQF6PvfW8/edit)
* *AUTHOR: Joanna EDITORS: Amy, Samantha*
* Overview:

The First2 philosophy of meetings, ways to conduct them, and tips and tricks to do so effectively and efficiently. Ways to make meetings more fun, a list of important skills and communication platforms you should be able to use, practice and be ready to teach others. You can find suggestions for meeting components, meeting norms, etc.

* Additional Resources:
	+ - 1. Mullet meeting fun activities:[Random trivia generator](https://www.randomtriviagenerator.com/), [Pictionary](https://randomwordgenerator.com/pictionary.php), [Psych](https://apps.apple.com/us/app/psych-outwit-your-friends/id1005765746), [Scattergories](https://swellgarfo.com/scattergories/), [Charades](http://www.getcharadesideas.com/), [Virtual bingo](https://myfreebingocards.com/virtual-bingo)
1. [Providing Social and Emotional Support for Students](https://docs.google.com/document/d/106_UZwcK54vBxcp77DWPWqTS3D66U0zfI7_-vmGVqM8/edit)
* *EDITORS: Keaton, Katie, Cassie, Haleigh Bennett, Autumn Rogers*
* Overview: This tool outlines proven strategies for getting to know students, making meaningful care packages (a cornerstone of our virtual experience), building deep bonds through one-on-one interactions, and tips for conflict resolution. This section includes information on protecting our students, including abuse prevention, confidentiality, and appropriate boundaries.
* Additional Resources:
1. [Navigating challenges: Scenarios](https://docs.google.com/document/d/19kw-qPIhlf1rM-xvk6j4dVXaLvV99cHL4x5aUSU-nf8/edit)
* Overview: First2 student mentors generated challenging scenarios they might meet in the course of their program this summer. You can create and respond to scenarios in this document, or just familiarize yourself with issues that may come up to start thinking strategically about how to deal with them, both proactively and in the moment.
* Additional Resources:
1. [Tech Tools](https://docs.google.com/document/d/1n1h_lx2yGnC35yckoNuPSITsO4fToPjgDzhaSYWDKsc/edit) for First2
* *EDITORS: Ethan, Nicolas, Alisha, Jasmine*
* Overview:

Visit this resource to learn to use the First2 website post to your feed/activity, send a message - like email, or start a discussion on a topic. Set email notification, setting up your profile, how groups work, and more. Also find resources here on Discord and other tech solutions recommended by First2.

* Additional Resources:
1. [Network Improvement Communities](https://drive.google.com/file/d/124BDQqPlls41s6uSJUDrpkdRq38AaipG/view?usp=sharing)
* Overview: The First2 Network is a learning community, and we use Improvement Science to strategically work to improve our practices and policies to improve STEM persistence.
* Additional Resources: [PDSA Chat](https://docs.google.com/document/d/1c7Qz-AcxDqANyZq1z8W3vG7Sg8Z2a4BZFwRAEuCo1Xc/edit) (turn this into something useful),
1. [Evaluation](https://drive.google.com/file/d/1O5HiNVlPLXcgL1OuSJv4eJ3_sxrizADQ/view)
* Overview: This powerpoint is an introduction to evaluation, shares information about how the First2 Network uses evaluation, and highlights key evaluation findings as of June 2020.
* Additional Resources:
1. [Leadership Goals 2020](https://docs.google.com/document/d/1zJsl_wENPhTl8QVaJ7fdU9K2kfryTUjtdTSjC0B6CEk/edit)
* Overview: You can find 2020 Leadership goals for our mentors here: Personal, Professional, and Networking goals for each mentor
* Additional Resources: